

DIRECTIONS FOR SECURING COPYRIGHTS UNDER THE REVISED ACTS OF CONGRESS.

1. A *printed* copy of the title of the book, map, ^{Printed title} for entry before chart, dramatic or musical composition, engrav- ^{before publication.}ing, cut, print, photograph, or a description of the painting, drawing, chromo, statue, statuary, or model or design for a work of the fine arts, for which copyright is desired, must be sent by mail or otherwise, *prepaid*, addressed

LIBRARIAN OF CONGRESS,

WASHINGTON, D. C.

This must be done before publication of the book or other article.

The *printed title* required may be a copy of the title page of such publications as have title pages. In other cases, the title must be printed expressly for copyright entry. The style of type is immaterial, and the print of a type-writer will be accepted. But *each* title must be printed on paper as large as commercial note.

2. A fee of 50 cents, for recording the title of ^{Copyright fees.} each book or other article, must be inclosed with the title as above, and 50 cents in addition (or one dollar in all) for each certificate of copyright under seal of the Librarian of Congress, which will be transmitted by early mail.

3. Within ten days after publication of each <sup>What is re-
quired to perfect</sup> book or other article, two complete copies of the best edition issued must be sent, to perfect the copyright, with the address

LIBRARIAN OF CONGRESS,

WASHINGTON, D. C.

Penalty.

The postage must be prepaid, or else the publications inclosed in parcels covered by printed Penalty Labels, furnished by the Librarian, in which case they will come FREE by mail, according to rulings of the Post Office Department. Without the deposit of copies above required the copyright is void, and a penalty of \$25 is incurred. No copy is required to be deposited elsewhere.

Notice of copy-
right to be given
y imprint.

4. No copyright is valid unless notice is given by inserting in every copy published, on the title page or the page following, if it be a book; or, if a map, chart, musical composition, print, cut, engraving, photograph, painting, drawing, chromo, statue, statuary, or model or design intended to be perfected as a work of the fine arts, by inscribing upon some portion thereof, or on the substance on which the same is mounted, the following words, viz: "*Entered according to act of Congress, in the year —, by —, in the office of the Librarian of Congress, at Washington,*" or, at the option of the person entering the copyright, the words: "*Copyright, 18—, by —.*"

The law imposes a penalty of \$100 upon any person who has not obtained copyright who shall insert the notice "*Entered according to act of Congress,*" or "*Copyright,*" etc., or words of the same import, in or upon any book or other article.

Translations,
etc.

5. Any author may reserve the right to translate or to dramatize his own work. In this case, notice should be given by printing the words "*Right of translation reserved,*" or "*All rights reserved,*" below the notice of copyright entry, and notifying the Librarian of Congress of such reservation, to be entered upon the record.

6. The original term of copyright runs for twenty-eight years. Within six months before the end of that time, the author or designer, or his widow or children, may secure a renewal for the further term of fourteen years, making forty-two years in all. Applications for renewal must be accompanied by explicit statement of ownership, in the case of the author, or of relationship, in the case of his heirs, and must state definitely the date and place of entry of the original copyright.

7. The time within which any work entered for copyright may be issued from the press is not limited by any law or regulation, but depends upon the discretion of the proprietor. A copyright may be secured for a projected work as well as for a completed one.

8. A copyright is assignable in law by any instrument of writing, but such assignment must be recorded in the office of the Librarian of Congress within sixty days from its date. The fee for this record and certificate is one dollar, and for a certified copy of any record of assignment one dollar.

9. A copy of the record (or duplicate certificate) of any copyright entry will be furnished, under seal, at the rate of fifty cents each.

10. In the case of books published in more than one volume, or of periodicals published in numbers, or of engravings, photographs, or other articles published with variations, a copyright is to be entered for each volume or part of a book, or number of a periodical, or variety, as to style, title, or inscription, of any other article.

Copyrights for
works of art.

11. To secure a copyright for a painting, statue, or model or design intended to be perfected as a work of the fine arts, so as to prevent infringement by copying, engraving, or vending such design, a definite description must accompany the application for copyright, and a photograph of the same, at least as large as "cabinet size," should be mailed to the Librarian of Congress within ten days from the completion of the work or design.

No labels
copyright.

12. Copyrights cannot be granted upon Trademarks, nor upon Labels intended to be used with any article of manufacture. If protection for such prints or labels is desired, application must be made to the Patent Office, where they are registered at a fee of \$6 for labels and \$25 for trademarks.

Full name of
proprietor re-
quired.

13. Every applicant for a copyright must state distinctly the name and residence of the claimant, and whether the right is claimed as author, designer, or proprietor. No affidavit or formal application is required.

OFFICE OF THE LIBRARIAN OF CONGRESS,

Washington, 1882.